

The Tape Factory

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DAMAGE WAIVER

The Tape Factory nor it's employees- will not be responsible for damage to any Client Masters, Films, Photos, Slides, Videos or materials submitted. We assure you Every precaution will be taken in the safe handling of your property.

COPYRIGHT RELEASE

The Tape Factory and it's employee's will not be held liable for any Duplication Or Transfer Copyright. Your printed name, signature and date below indicates you own And/or have copyright permission for duplication or transfer of master(s) listed below. This form must be signed before any production, duplication or transfer will begin.

I have read and understand the above **DAMAGE WAIVER** and **COPYRIGHT RELEASE** disclaimers and will not hold **The Tape Factory** nor it's employee's Liable for any damage or copyright infringement of the following: (List below)
I authorize The Tape Factory to duplicate or transfer the following. I own the copyright Or have copyright permission for duplication or transfer of masters listed below.

Tape/Title/s Program/s: _____

TERMS & CONDITIONS:

- 1: All payments must be Pay Pal, VISA/MASTERCARD, Money Order or Check.
- 2: The Tape Factory will not be responsible for any damage to masters. Client should keep safety master.
- 3: Your job will be delayed if you fail to provide all materials (Master, Graphics etc.)
- 4: Full payment must be made before any orders will be shipped. The Tape Factory requires full payment or 50% Deposit to begin your project. A Service fee of \$35 will be charged for any returned checks (Allow 5-7 Days for Checks to clear) Project will not begin until check has cleared. Prices are subject to change without notice Please call for quote if special need.
- 5: The Tape Factory is not responsible for storage of materials. (They will be returned upon completion of job.
- 6: Duplication orders are subject to 10% over or under run. Client will only be charged for actual quantities shipped.
- 7: The Tape Factory reserves the right to refuse or cancel any order.
- 8: The Tape Factory will not be responsible for any damage or loss of Client's material(s) or loss due to fire, casualty, or negligence while the Clients materials are in the care, control or possession of the Tape Factory. Client should provide insurance as The Tape Factory policy does not guarantee masters or materials submitted to The Tape Factory.
- 9: The Tape Factory limits liability to re-run or refund (at our sole option) on the services performed, providing the product is deemed defective by reason of workmanship or materials. Re-Runs or refunds will only be commensurate with quantity of goods returned to The Tape Factory.
- 10: If a project is canceled while in progress or during process, Client agrees to pay for all services and materials rendered up to that time.
- 11: No Client projects will be replaced or refunded more than 60 days after client receives product. No merchandise can be returned or will be accepted by The Tape Factory without Client first obtaining a "Return of Authorization". .

I agree to all of the above:

Customer: (Please Print): _____

Signature: _____

Company: _____

Address: _____ **City:** _____

State: _____ **Zip:** _____ **Phone:** _____ **Email:** _____

Ship finished Product to: (If different from above :)

Name: _____

Street Address :(will not ship to PO Boxes) _____

City: _____ **St:** _____ **Zip:** _____